

**Manchester City Council
Report for Resolution**

Report to: Children and Young People Scrutiny Committee – 21 May 2018
Neighbourhoods and Environment Scrutiny Committee – 23 May 2018

Subject: Final Report and Recommendations of the Road Safety Around Schools Task and Finish Group

Report of: The Road Safety Around Schools Task and Finish Group

Summary

This report presents the findings of a detailed investigation undertaken by the Road Safety Around Schools Task and Finish Group.

Recommendations

The Committee is asked:

1. To note the findings of the Task and Finish Group and endorse the recommendations as set out in the report.
 2. To request an update report on the implementation of the recommendations contained within this report in 6 months.
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Wards Affected: All

Contact Officers:

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Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

Copies of the reports and meeting minutes for this Task and Finish Group are available via the Council's web-site using the following link -

www.manchester.gov.uk/meetings/committee/123/road_safety_around_schools_task_and_finish_group

1.0 Introduction

- 1.1 At their meeting of 6 December 2016, the Children and Young People Scrutiny Committee considered a report on the Budget Options 2017-2020, which included options regarding school crossing patrols. Following this Members began a wider discussion on road safety around schools and decided this issue required further work and consideration. The Chair recommended that a Road Safety Around Schools Task and Finish Group be established, in consultation with the Neighbourhoods and Environment Scrutiny Committee, to undertake a detailed review of the options available to improve road safety around schools.

2.0 Membership

- 2.1 The membership of the Task and Finish Group was:

Councillor Azra Ali (up to 22 November 2017)
Councillor Sameem Ali
Councillor Alijah
Councillor Collins
Councillor Hughes
Councillor Igbon
Councillor Kirkpatrick
Councillor Leech
Councillor Lovecy
Councillor Madeleine Monaghan
Councillor Noor
Councillor Rawson
Councillor Reid (Chair)
Councillor Stone

3.0 Objectives

- 3.1 The objectives and key lines of enquiry were agreed by both the Children and Young People Scrutiny Committee and the Neighbourhoods and Environment Scrutiny Committee at their meetings of 28 February 2017. The full terms of reference are attached at Appendix 1 to this report.

The objectives of the Task and Finish Group were:

- To review highways investment agreed by the Executive regarding schools related sites.
- To review the potential scope on investment regarding schools related sites.
- To explore ways of making schools fully aware of developments and opportunities for school crossing patrols.

- To explore ways of enhancing education and communication within schools and communities regarding road safety around schools.
- To review available technical solutions.

4.0 Key Lines of Enquiry

4.1 The key lines of enquiry identified and agreed were:

- The Task and Finish Group will hear from a number of stakeholders and invited witnesses throughout the course of this enquiry.
- To consider evidence of good practice and local initiatives from other UK and European cities to improve road safety around schools.
- To consider how current and potential highways investment is used to ensure good road safety around schools.
- To explore opportunities for education and communication within schools and communities regarding road safety around schools.
- To consider the potential for implementing a variety of technical solutions as well as their limitations and benefits.

5.0 Evidence Gathering Process

5.1 Formal Meetings and Themes

The Task and Finish Group held six substantive meetings. The full detail of what it considered at each meeting can be found in the work programme, attached at Appendix 2.

5.2 Meeting 1 – 27 June 2017

This meeting provided an introduction to the subject area and provided information on what is currently being offered to schools to improve road safety. This included information on:

- The 'Road Safety Guide for Schools' that had been launched in 2014 with the aim of the document being to support and highlight what everyone could do, including the police, parents, pupils, Manchester City Council and schools to better manage the situation;
- Online resources at supporting road safety training for school pupils – 'ToGo & NoGo'. (see www.togoandnogo.co.uk);
- Bikeability Cycle Training and Bikeability Plus schemes; and
- An update on the creation of 20mph Areas.

5.3 Meeting 2 – 12 September 2017

This meeting enabled Members to consider the prioritising of funding for Road Safety Measures around Schools and proposals of trial schemes. Members were also provided with ward collision data that focused on child casualties around each school campus between 07.00hrs and 18.00hrs. The data showed all child related collisions for the most recent 3 year period.

Information was also provided regarding the proposed trial of temporary road closures and red routes at the four school sites identified.

5.4 Meeting 3 – 17 October 2017

This meeting enabled Members to consider and discuss various enforcement measures and options to improve road safety. The group were provided with information as to which responsible authority had enforcement powers to address any parking or traffic violations.

5.5 Meeting 4 – 22 November 2017

The group considered the enforcement report that had been adjourned from the meeting of 17 October 2017.

This meeting enabled Members to reflect and review a number of issues relating to school road safety and how the school journey could be made safer. The group heard that the Director of Education was to write to all schools to inform them of the work of the group and promote the suite of options available to address the issue of irresponsible parking around schools. Schools would then be invited to express an interest in trialling any of the physical highways options, and the decision as to which schools would be selected to pilot these would be assessed by the Executive Member for Environment in consultation with the Highways Department.

5.6 Meeting 5 – 20 February 2018

Following the discussions at the 22 November 17 meeting the group agreed to convene a meeting to receive an update on the responses received from schools to the letter sent by the Director of Education inviting schools to express an interest in trialling any of the physical highways options.

5.7 Meeting 6 – 21 March 2018

Agreement of Final Report and Recommendations.

The group considered the report that presented the findings of the investigation undertaken by the group. Members were asked to consider the content of the report and the recommendations and make any amendments.

The final report, which would contain any amendments made by the Members at this final meeting, would then be submitted to the Children and Young

People Scrutiny Committee and the Neighbourhoods and Environment Scrutiny Committee. Both committees will be asked to endorse the recommendations contained within the report.

6.0 Conclusions and recommendations

Following careful consideration of all of the evidence presented throughout the course of this investigation the Task and Finish Group agreed the following recommendations:

Recommendation 1:

That the Executive Member for Environment update and refresh the school road safety guide.

Recommendation 2:

That the Executive Member for Environment consider trial locations from the schools that had already volunteered as sites for temporary road closures and red routes outside schools.

Recommendation 3:

That the Executive Member for Environment adopt the agreed preferred prioritisation methodology for physical road safety measures outside schools.

Recommendation 4:

That the Executive Member for Environment continues to communicate with all schools' regarding the measures available to enforce parking violations and to facilitate schools own response to irresponsible driving and parking practices.

7.0 Acknowledgements

The Task and Finish Group would like to thank the following people for their advice and support during their investigation:

Councillor Stogia, Executive Member for Environment
Councillor Rahman, Executive Member for Schools, Culture and Leisure

Amanda Corcoran, Strategic Director of Education
Kim Dorrington, Strategic Director of Highways, Transport and Engineering
Kevin Gillham, Head of City Wide Highways
David Smith, City Wide Highways Manager

Title	Road Safety Around Schools Task and Finish Group
Membership	Chair: Councillor Julie Reid Councillors Azra Ali (up to Nov 2017), Sameem Ali, Alijah, Collins, Hughes, Igbon, Kirkpatrick, Leech, Lovecy, Madeleine Monaghan, Noor, Rawson and Stone (as amended by CYPS 20 June 2017)
Lead Executive Members	Councillor Stogia - Executive Member for the Environment Councillor Rosa Battle – Executive Member for Schools (up to 12 July 2017) Councillor Rahman - Executive Member for Schools (from 12 July 2017)
Strategic Directors	Kim Dorrington – Director of Highways Amanda Corcoran – Interim Director of Education
Lead Officers	Kim Dorrington – Director of Highways Amanda Corcoran – Director of Education
Contact officer	Lee Waller – Scrutiny Support Officer
Objectives	<ol style="list-style-type: none"> 1. To review highways investment agreed by the Executive regarding schools related sites. 2. To review the potential scope on investment regarding schools related sites. 3. To explore ways of making schools fully aware of developments and opportunities for school crossing patrols. 4. To explore ways of enhancing education and communication within schools and communities regarding road safety around schools. 5. To review available technical solutions.
Key Lines of Enquiry	<ol style="list-style-type: none"> 1. The Panel will hear from a number of stakeholders and invited witnesses throughout the course of this enquiry. 2. To consider evidence of good practice and local initiatives from other UK and European cities to improve road safety around schools. 3. To consider how current and potential highways investment is used to ensure good road safety around schools. 4. To explore opportunities for education and communication within schools and communities regarding road safety around schools. 5. To consider the potential for implementing a variety of technical solutions as well as their limitations and benefits.
Operation	This Task and Finish Group will report its findings to the Neighbourhoods and Environment Scrutiny Committee and

	<p>the Children's and Young people Scrutiny Committee by submitting a final report and minutes to the Committees. The Committees will be asked to endorse any recommendations from the Task and Finish Group.</p>
Access to Information	<p>Meetings of the Task and Finish Group will be open to members of the media and public except where information that is confidential or exempt from publication is being considered.</p> <p>Papers for the Subgroup will be made available to members of the media and public on the Council's website and the main entrance to the Town Hall except where information which is confidential or exempt from publication is being considered.</p>
Schedule of Meetings	<p>To hold three substantive meetings with one additional meeting to agree the final report.</p>
Commissioned	<p>January 2017</p>

**Neighbourhoods and Environment Scrutiny Committee and Children and Young People Scrutiny Committee
Road Safety Around Schools Task and Finish Group
Work Programme**

Meeting 1 – Tuesday 27 June 2017, 5pm, Scrutiny Committee Room (Report deadline Friday 16 June)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Education and Communication Within Schools.	To explore ways of enhancing education and communication within schools and communities regarding road safety around schools.	Councillor Stogia Councillor R Battle	David Smith/Kevin Gillham	
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and consider any changes or additions that are necessary.		Scrutiny Support Unit	

Meeting 2 – Tuesday 12 September 2017, 5pm, Scrutiny Committee Room (Report deadline Friday 16 June)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Road Safety Around Schools Agreeing a Manchester City Council Approach - Education and Communication Within Schools.	To explore ways of enhancing education and communication within schools and communities regarding road safety around schools.	Councillor Stogia Councillor Rahman	David Smith/Kevin Gillham	
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and consider any changes or additions that are necessary.		Scrutiny Support Unit	

Meeting 3 – Tuesday 17 October 2017, 5pm, Scrutiny Committee Room				
Report Deadline - Friday 6 October				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Enforcement	To consider enforcement actions that may increase road safety around schools.	Councillor Stogia Councillor Rahman	Kim Dorrington	GMP representative to be invited
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and consider any changes or additions that are necessary.		Scrutiny Support Unit	

Meeting 4 – Wednesday 22 November 2017, 5pm, Scrutiny Committee Room				
Report Deadline – Monday 13 November				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Enforcement	To consider enforcement actions that may increase road safety around schools. This item was adjourned from the meeting of 17 October 2017.	Councillor Stogia Councillor Rahman	Kim Dorrington	
Update on proposed pilot schemes	To receive an update on which schools have expressed a willingness to partake in pilot schemes to address road safety around schools.	Councillor Stogia Councillor Rahman	Amanda Corcoran Kim Dorrington	
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and		Scrutiny Support Unit	

	consider any changes or additions that are necessary.			
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Meeting 5 – Tuesday 20 February 2018, 5pm, Council Chamber Report Deadline – Friday 9 February 2018				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Update on proposed pilot schemes	To receive an update on which schools have expressed a willingness to partake in pilot schemes to address road safety around schools. This report will provide an update on the agreed next steps to progress these pilot schemes.	Councillor Stogia Councillor Rahman	Amanda Corcoran Kim Dorrington	See minutes of 22 November 2017
Feedback from members on their findings	The purpose of this item is for members to feed back on the findings of this review and make recommendations that will inform the final report of the Task and Finish Group.	-	-	
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and consider any changes or additions that are necessary.		Scrutiny Support Unit	

Meeting 6 – 21 March 2018, At the rise of Council in the Chamber				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Final report and recommendations	To agree the final report and recommendations of the Task and Finish Group.		Scrutiny Support Officer in consultation with the Chair	